

**Board of Finance
Special Meeting
Room A-Town Hall
September 20, 2016**

1. **Call to Order:** Meeting was called to order by Michael Dougherty at 7p.m.
2. **Roll Call:** Michael Dougherty, Ronald Cabana, Frederick Chmura, Glen Lessig, David Richardson, Roy Bradrick, Jeffrey Kelleher, David Fortin
Absent: David Hosmer
3. **Alternate:** Jeff Kelleher to seat made by G. Lessig, seconded by F. Chmura. **Motion passed.**
Add item D. Year End Transfers to agenda made by D. Fortin seconded by R. Cabana
Motion passed.
4. **Approve minutes from: September 20, 2016 Regular Meeting:** Motion to approve made by D. Fortin, seconded by G. Lessig. Discussion: Item #8: Next meeting is Nov, not Sept. Paragraph above: note to move motion carried to after F. Chmura. Item C: Mike Bernardi - sentence below: teachers were hired. Motion to accept as amended: **Motion passed.**
5. **Old Business**
 - A. **Review Draft Finance Policy Manual:** G. Lessig thanked D. Richardson for putting manual together. Pg. 5: last paragraph: typo, remove 2nd "in the". D. Richardson: Pg. 15: item 7: looked to see if official policy and couldn't find it in an official motion. M. Dougherty suggests time to be taken to review questions/thoughts and have for next meeting. Motion to table for action until next month made by G. Lessig, seconded by D. Fortin. **Motion carried.**
 - B. **Update – BOS Stipend Recommendation:** letter received from BOS: concerns will be considered.
 - C. **Update – Review School Transportation Cost:** this was discussed at last meeting: selling the busses was going to save money, the conversion isn't saving money, and there's a cost to the town. M. Bernardi: saved some money last year, and hoping this year will be close but may be a little less. Fleet of busses getting old, high mileage and much needed repair. D. Richardson: Decisions should be made with everyone having knowledge of what is taking place, the public, BOF, etc.
 - D. **Year End Transfer:** Dawn Adiletta, Open Space Land Acquisition Committee: wanted to know if transferring money not spent could be transferred to savings account. After discussion, the money will stay where it is and if needed can just come back to BOF. Myra Pratt, Quassett School: money is used to repair the building, windows and shutters are needed. This maintenance is for the school children and character of the town. There are 8 windows in total, and 2 have already been done. Need an additional \$15,000.00 for the project. Motion to approve transfer of \$15,000.00 to Quassett School made by F. Chmura, seconded by G. Lessig. **Motion carried.**

6. New Business

- A. Discuss Board of Education for Additional Funds:** M. Bernardi: due to unforeseen circumstances: request withdrawn, may come back at later time.
- B. Review of Draft Calendar:** D. Richardson suggests that the public hearing be moved from 4/4/17 to 4/11/17 allowing enough time if another meeting is needed. Motion to accept the calendar as presented except to change date from April 4, 2017 to April 11, 2017 made by D. Fortin, seconded by R. Cabana. **Motion carried.**
- C. Discussion of Treasurer's Position:** Discussion for recommendation: position should be appointed and not voted on. The tax collector position should be the same. Consensus is to send letter to BOS. Motion to draft letter made by J. Kelleher, seconded by F. Chmura. **Motion carried.** Fred Chmura to draft letter.
- D. Review Quarterlies:** D. Fortin asks Donna when reports are completed. Donna explains that reports are printed anywhere from July 1st thru Sept 30th.

7. Citizen's Participation: Ernie St. Jean gives big thanks to Donna from the town, she is much appreciated.

M. Bernardi: Spring break is week of April 10, 2017. Woodstock is approximately \$13,000.00 per student, state average in CT is roughly \$17,000.00 per student. The BOE does watch the numbers and spends about \$400.00 less per student on state average. BOE is very careful about spending money.

Spencer: asks about the cost of high school. M. Bernardi says Woodstock Academy is 13th in the state. Spencer: asks about the bus contract and the value of the busses, was there a value. Victor: 3 quotes were received. Spencer: asks about value. M. Bernardi explains that the busses were old, nobody wanted, not done for money, it was to get out of transportation business.

8. Correspondence & Announcements: Next meeting is Dec 13th.

9. Adjournment: Motion to adjourn made by J. Kelleher, seconded by D. Fortin. **Motion carried.** Meeting adjourned at 8:20 p.m.